

Portfolio Attributes Extract

Dashboard

Data Management

My Tenancy

Reports

GHG Inventory Report

Actuals Vs Estimates

Activity Indicator Report

Measurement Device Register

Organisation and Asset Total
Usage/Cost

Interactive Inventory Report

Portfolio Reports

IP Admin Reports

All Reports...

Admin

Portfolio Report Options

Portfolio

Portfolio Asset Register

Portfolio Organisation Register

Portfolio Measurement Device
Register

Portfolio Find Data Gaps

Portfolio Actuals vs Estimates

Add FRD Portfolio Report Content

Portfolio FRD Comparison

Portfolio Direct Data Entry via Email
(DDEVE) Log

Portfolio Attributes Extract

Public Environment Report - Detailed

NABERS

Solar Report

Go to Reports>Portfolio Reports
Then choose "Portfolio Attributes
Extract"

Portfolio Attributes Extract

Attributes Extract

i This report - exports an extract of attributes. Asset and Device Attributes can then be edited and uploaded through Admin/DM Template Upload/Asset Attributes Extract and Measurement Device Attributes Extract.

Report Group *

Asset
Organisation
Measurement Device

Export 

Clear 

Choose if you want to extract attributes for Assets, organisations or measurement devices



Portfolio Attributes Extract

Attributes Extract

i This report - exports an extract of attributes. Asset and Device Attributes can then be edited and uploaded through Admin/DM Template Upload/Asset Attributes Extract and Measurement Device Attributes Extract.

Report Group *

Asset

Attribute *

Area M2

Area M2

Asset ConfigN

Campus Code

Climate Zone

Land Area

Leased From Third Party

Export

Clear

Choose which attribute you want to extract and Click "Export"

Portfolio Attributes Extract

The extract includes the asset and the tenancy for each attribute – these fields are important so the system can find the right asset/device to add the attributes to

	A	B	C	D	E	F	G	H	I	J	K	L	M
2	Instructions												
3	-Updating Values: To update current values insert the (new) required value in the New Value column												
4	-Removing Values: To remove current values insert the word 'remove' in the New Value column												
5	-Note 1: Do not change the values in any columns except the New Value column												
6	-Note 2: Changing attribute values may impact historic reporting												
7													
8													
9	Device Name	Primary A	Device Ty	Linked As	Status	Attribute	Attribute	Required	Current V	New Value	Tenant Name		
10	Device 1			Asset 1		kWp			700		au.org.tenant1		
11	Device 2			Asset 2		kWp			80		au.org.tenant2		
12	Device 3			Asset 3		kWp			450		au.org.tenant3		
13	Device 4			Asset 4		kWp			30		au.org.tenant4		
14	Device 5			Asset 5		kWp			99		au.org.tenant5		
15	Device 6			Asset 6		kWp			759		au.org.tenant6		
16	Device 7			Asset 7		kWp			99		au.org.tenant7		
17	Device 8			Asset 8		kWp			250		au.org.tenant8		
18	Device 9			Asset 9		kWp			7		au.org.tenant9		
19	Device 10			Asset 10		kWp			90		au.org.tenant10		
20	Device 11			Asset 11		kWp			150		au.org.tenant11		
21	Device 12			Asset 12		kWp			60		au.org.tenant12		
22	Device 13			Asset 13		kWp			99		au.org.tenant13		
23	Device 14			Asset 14		kWp			50		au.org.tenant14		
24	Device 15			Asset 15		kWp			20		au.org.tenant15		
25	Device 16			Asset 16		kWp			150		au.org.tenant16		
26	Device 17			Asset 17		kWp			30		au.org.tenant17		
27	Device 18			Asset 18		kWp			25		au.org.tenant18		

Enter the New Value for each row (or delete the row to retain the current value)

Save the exported file to your local drive

Portfolio Attributes Extract

Choose "DM Template Upload"
under the Admin menu

Dashboard

Data Management

My Tenancy

Reports

Admin

Exchange Mapping

Classification Administration

DM Template Upload

Master Activities

Activity Groups

Indicator Groups

All Admin...

Import Data Migration Template

Upload Template 

Admin Templates

Click on "Upload Template"

Template Name	Upload History	Last File Uploaded
Asset Attributes Extract	View 	attributesAssetExtract2.xls
Measurement Device Attributes Extract	View 	attributesMeasurementDeviceExtract.xls
Relationships	View 	TestInMelbourne_Allocation_08_RelationshipsTemplate.xls
Organisation	View 	TestInMelbourne_Allocation_07_OrgHierarchyTemplate.xls
Measurement Device	View 	TestInMelbourne_Allocation_06_MeasurementDeviceTemplate.xls
Asset	View 	TestInMelbourne_Allocation_03_AssetTemplate_a.xls

Portfolio Attributes Extract



Admin > DM Template Upload > Upload DM Template

health.admin
u.gov.vic.health

Search 🔍

User Admin 👤

Help 📖

Logout 🚪

Dashboard

Data Management

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Upload Data Migration Templates

ⓘ Please ensure any prior dependent templates are loaded without errors and have been setup correctly.

Template Type *

VicHealth CampusCode Template
VicHealth RAC_ID Template
VicHealth Cogen Template
VicHealth FTE Template
Tenant Group Activity Quantity Cost Template
Multi Tenant Asset Attributes Extract
Multi Tenant Measurement Device Attributes Extract

Template File *

Browse

Upload Template 📁

Cancel ⬅️

Choose the relevant “Multi Tenant” Attributes Extracts for the Template Type

Browse for the file you saved and click “Upload Template”